

**MountainHeart Child Care Resource & Referral, Region VI
Health & Safety Grant Application**

Eligibility Requirements:

- ▶ Family Child Care Homes that are currently registered with WV DHHR and accepting child care subsidy certificates may apply for grant funds of \$250.00 once per fiscal year. (Grants up to \$500.00 *may* be approved if both the WV DHHR Child Care Regulatory Specialist Supervisor *and* the CCR&R Agency agree that the grant is necessary to assist the provider in meeting registration requirements.)
- ▶ Family Child Care Facilities that are currently registered with WV DHHR and accepting child care subsidy certificates may apply for grant funds of \$500.00 once per fiscal year.

To Apply:

- ▶ Complete the attached application. Be sure to read the directions carefully.
- ▶ Mail the completed application form to:

MountainHeart Child Care Resource and Referral
Susan McCoy, Health and Safety Grant Coordinator
PO Box 1610
Lewisburg, WV 24901

What happens next:

- An award letter will be mailed to you after your application has been approved by your local CCR&R Agency. A check for the grant funds will follow. Please allow 4 weeks for the check to be received.
- Purchase approved items. After purchase, the Receipts Submission form shall be completed and submitted within 30 days of purchase and include all receipts. Please sign and date the receipts before submission.
- A letter of explanation will be sent if a grant application is denied.

MountainHeart reserves the right to award or deny grant applications on a case by case basis or based upon the availability of funds. If provider is closed within one year or less of receiving a grant, funds must be reimbursed to MountainHeart.

Section I:

Name: _____ County: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone # _____

Please check one:

_____ Registered Family Child Care Home \$250.00

_____ Registered Family Child Care Facility \$500.00

_____ Curriculum and Tool Kit - first request

_____ Curriculum and Tool Kit - second request

*Curriculum Tool Kits are awarded as follows: FCC Home/\$250.00 and FCC Facilities/\$500.00

**MountainHeart allows for selection and support of all state approved curriculums.

Section II: Acknowledgement

Please read and initial next to the following statements:

_____ I understand that grants are awarded based on the availability of funds.

_____ I understand that the money awarded from this grant may only be used to purchase the approved Health and Safety related items such as carbon monoxide detectors, fire extinguishers, safety gates, smoke alarms, first aid kits, disposable gloves, outlet covers, fire escape ladders, etc...

_____ I understand that all items purchased must be used to meet WV DHHR health, safety, and program requirements including curriculum materials used to promote the healthy growth and development of children in my care. (refer to Table A-D, page 3 through 5 of this application)

_____ I understand that I may not purchase items until I receive an award letter from MountainHeart Community Services.

_____ I understand that if I do not submit my receipts within 30 days of purchase, I will not be eligible for a grant the following fiscal year.

_____ I understand that if I do not use the entire amount of the grant, it will be my responsibility to return all unused funding to the CCR&R agency.

Applicant's Signature: _____ Date: _____

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For agency use only:

Approval: _____ Amount of Grant:\$ _____

Date: _____

Table A: Equipment and Materials for Infants

Type of Materials	Types of Supplies and Equipment
Music, Art and Dramatic Play	Wrist or ankle bells; rattles; adult operated tape or cd player with assorted music; musical toys designed for infants; musical mobiles; banging materials that are simple and light weight; secured unbreakable infant mirrors; play telephones; soft washable dolls, animals and puppets; simple toys with wheels or rollers.
Blocks and Manipulative Play	Soft and textured blocks, disks or keys on a ring; squeeze toys; teething toys; interlocking rings; large connecting blocks, large hollow blocks; jumbo pop beads; nesting cups, stacking toys; simple peg boards; boxes.
Language and Science	Picture books; toy telephones; adult operated recordings, tapes, discs and players; photographs; textured surfaces; floating toys; sponges; spoons and scoops.
Large Muscle Equipment	Low, soft or padded climbing platform for crawlers; infant activity gym; foam or soft plastic balls; simple push toys; secure swings designed for infants.

Table B: Equipment and Materials for Toddlers

Music, Art and Dramatic Play	Well secured unbreakable mirrors; adult operated tape or cd player with assorted music accompanied by simple body and finger movement; hand bells, xylophones, drums, toddler pianos/keyboards; non toxic art supplies such as play-dough and large crayons; finger paints; large paint brushes used with washable paint on paper; washable markers; kitchen play sets, tool play sets; hats, capes, purses, shoes, boots; play telephones; soft dolls, animal figures, puppets; simple wheel toys such as cars and trains with large wheels or rollers.
Blocks and Manipulative Play	Large connecting blocks, large hollow blocks, large wooden blocks; jumbo pop beads; nesting cups; simple peg boards, simple puzzles; simple threading toys; mobile pull toys; simple dial, key and button toys; pop-up boxes; boxes.
Language and Science	Picture books, touch-me books, simple rhyming books, books for lap reading; toy telephones; adult operated recordings/tapes/discs and players; photographs; water play toys, scoops and containers.
Large Muscle Equipment	Low, soft or padded climbing platforms and slides; riding/rocking toys that are feet propelled; foam or soft plastic balls; gym mats; play tunnels; push toys; secure swings designed for toddlers.

Table C: Equipment and Materials for Children age 2-5 years

<p>Music, Art and Dramatic Play</p>	<p>Bells, cymbals, drums, tambourines, sand blocks, triangles, rhythm sticks, keyboards, blowing instruments; rattles; adult operated tape or cd player with assorted music; non toxic art supplies such as play-dough, large crayons and finger paints; large paint brushes used with washable paint on paper; washable markers; glue sticks; chalk; sponges; adjustable easel; colored construction paper; blunt end scissors; unbreakable mirrors; dress-up and role playing materials; masks; housekeeping equipment; play house; doctor kit; doll equipment; play scene sets with people figures and animal figures; puppets; train and car sets.</p>
<p>Blocks and Manipulative Play</p>	<p>Connecting blocks, large hollow blocks, hardwood unit blocks and accessories; nesting cups, stacking toys; pop beads; peg boards, puzzles; threading toys; boxes; shape sorters; matching games; mosaic blocks.</p>
<p>Language and Science</p>	<p>Picture books, easy to read along books or beginning reader books, pop-up books; hidden pictures; child oriented magazines; child dictionary; tape/cd players and recorders; photographs; beginning computer software; aquariums; terrarium; sandbox and play equipment; water play equipment such as cups, droppers, floating toys, containers; magnets; magnifying glasses; collections such as rocks and shells; simple gear and lever devices; simple math games.</p>
<p>Large Muscle Equipment</p>	<p>Low climbing platforms and slides; riding and rocking toys; foam or soft plastic balls; sports balls of all sizes matching the age of child; jump rope; flying disks; gym mats; play tunnels; push and pull toys that look like adult equipment; low child swings; stable ride on equipment.</p>

Table D: Equipment and Materials for School Age Children

Music, Art and Dramatic Play	Tape, cd or karaoke player/recorder; variety of music; assorted musical instruments such as hand bells, xylophones, drums, pianos/keyboards; art supplies such as clay, paints, paint brushes, markers, yarn, scissors, glue, colored pencils, variety of art paper, chalk, scraps of material, beads, common household items for art construction; weaving materials; models; mirrors; dress-up and role playing materials; masks; housekeeping and gardening equipment; play house, tent, grocery store, work shop; doctor kit; culturally diverse dolls; doll equipment; play scene sets with people figures and animal figures; puppets;
Blocks and Manipulative Play	Small interlocking blocks; log builder sets; wood blocks and accessories; geometric interlocking blocks; materials for detailed construction of models; jig-saw puzzles and 3-D puzzles.
Language and Science	Story books; chapter books; tape recorders; cameras; computer programs; games and books that require problem solving; games based on words; matching games; beginning strategy games; globes; maps; aquariums; terrarium; gardening; magnets; magnifying glasses; collections such as rocks and shells; ant farms; child microscope.
Large Muscle Equipment	Music for movement; sports balls and equipment for beginning team play; target activities; complex climbing structures such as ladders and ropes; hula hoops; jump rope; outdoor running and tagging games.

